

MINUTES

Meeting: CALNE AREA BOARD
Place: Pavilion Hall, Beversbrook Sports Facility, Beversbrook Rd, Calne
SN11 9FL
Date: 2 June 2015
Start Time: 6.30 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

David Parkes (Democratic Services Officer), on 01255 718820 or
david.parkes@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Howard Marshall,
Cllr Tony Trotman and Cllr Glenis Ansell

Wiltshire Council Officers

Helen Bradley (Community Youth Officer), David Parkes (Democratic Services Officer)
and Jane Vaughan (Community Area Manager)

Town and Parish Councillors

Calne Town Council – Judy Edwards (officer),
Calne Without Parish Council – Cllr Ed Jones,
Cherhill Parish Council – Cllr David Evans

Partners

NHS Wiltshire – Dr Nick Ware, Dr Paul Harris and Jo Cullen (CCG).

Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of a Chairman</u></p> <p>Cllr Christine Crisp was elected as Chairman for 2015/16.</p>
2	<p><u>Election of a Vice-Chairman</u></p> <p>Cllr Alan Hill was elected Vice-Chairman for 2015/16.</p>
3	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
4	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
5	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 7 April 2015 were approved and signed as a correct record.</p>
6	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
7	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack:</p> <ul style="list-style-type: none"> • Consultation on the Joint Health and Wellbeing Strategy • Changes to Street Lighting
8	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>Members decided to maintain the current arrangement of appointments.</p> <p>Cllr Tony Trotman discussed the new 'Our Place Project'. Reports from the project may become part of 'partner updates' in the future.</p>
9	<p><u>Partner Updates</u></p> <ol style="list-style-type: none"> 1. Calne Community Area Partnership – Anne Henshaw Reported that a draft plan for developing a Community Led Calne Area Transport Strategy had been prepared by Calne Area Transport. A Wiltshire Council Principle Transport Planner had responded in some depth, clarifying the

	<p>next steps that needed to be taken in order to establish a credible transport strategy. Consequently the Calne Area Transport group wished to proceed to the next stage, to set out and present, the Objectives which would form a Vision statement for the Community Area Transport Strategy. Other Wiltshire town's plans would be researched and any plan would need to be in line with both national and local policy. Local feedback would be considered when drawing up the plan. It was necessary for the plan to remain realistic and would be tailored to Calne. Members discussed the need to encourage national corporations to become involved.</p> <p>Ross Henning reported on the Community Safety Forum: A background to the Safe Places initiative was provided. A number of local businesses had signed up to the project and the official launch date was Saturday 27 June at Calne Summer Festival. Restorative practices were also being looked at, with the intention of starting to embed these into schools initially.</p> <p>2. Town and Parish Councils:</p> <ul style="list-style-type: none"> • Cherhill PC – A countryside access meeting had been well attended and discussed rights of way issues through Cherhill. The meeting was open to neighbouring parishes too. The Chairman congratulated the Parish Council for the work undertaken to re chalk the Cherhill White Horse hill figure. This had ben undertaken by local volunteers including the local Scouts and Cubs. • Calne TC – Grass cutting was discussed and was highlighted as a unitary council rather than town council issue. There had been outcry on social media and in the local press for this issue to be addressed. An update would be requested from the Local Highways Streetscene team.
10	<p><u>Local Youth Network</u></p> <p>Rebecca Green, LYN Chairperson, discussed their recent team building day which looked to build confidence and encourage team bonding. Their Dragon's Den participatory budgeting event was discussed, where local young people had voted on the allocation of youth funding previously delegated to them by the area board. A background to Wiltshire Skate Series was provided, which would take place in five venues around Wiltshire, including the Calne Bowl. Members discussed the need to promote the Bowl facility. The HACCA teenage survival skills project was explained as an initiative to help young people to learn to cook healthy and affordable meals, prior to leaving home to attend further education or to start out on their own.</p> <p>The Chairman congratulated the LYN for feedback received on LYN activities</p>

	<p>from young people and Officers from across the Council. The feedback received for Calne was very positive, resulting in Calne being top of the feedback table.</p> <p>Three LYN funding recommendations were considered:</p> <ol style="list-style-type: none"> 1) Wiltshire Skate Series - £1,050 2) HACCA Health Eating - £1,514 3) Calne Bowl Project opening event (Cllr Howard Marshall) - £720 <p>Decision: To approve all three LYN funding recommendations.</p> <p>To Note: that, in line with authority delegated to the Community Area Manager on 4th November 2014, in consultation with the Chair of the Area Board and the Community Youth Officer the following expenditure was allocated from the Positive Youth Activities budget:</p> <ol style="list-style-type: none"> 1) £186.00 - The LYN development and team building day at Oxenwood outdoor centre. 2) £61.00 – To facilitate the LYN Participatory Budgeting Event (Dragons Den). <p>To Note: that, in line with the funds delegated to the LYN by the Area Board (£5,000) for a Participatory Budgeting event, in consultation with the Chair of the Area Board and the Community Youth Officer on 7th April 2015 the following expenditure was allocated from the Positive Youth Activities budget:</p> <ol style="list-style-type: none"> 1) £830 towards Calne Community Area Partnership First aid event 'Disaster in the park and follow up accredited course for young people. 2) £2383 towards Wiltshire YFC. Summer Pop Up Café in Castlefields park 3) £650 towards Calne in Bloom project 'Salad Bowl'
11	<p><u>Magna Carta Clauses</u></p> <p>The 15th June celebrations in Salisbury were highlighted and a banner was present which would be part of the arrangements. Fifteen young people, the Town Crier and the Young Town Crier would be in attendance. Modern day Magna Carta clauses had been created during a workshop with John Bentley School. The workshop had discussed respect, equality and fairness.</p> <p>The clause 'Respect for ourselves, our environment and our differences' was adopted by the Board.</p> <p>Cllr Howard Marshall would attend the celebrations as Mayor, as well as Calne's own giant baron, a reimagining of William de Cantilupe, one of King John's</p>

	<p>enforcers who had links with the Calne Community Area. The giant baron had been affectionately nicknamed 'Billy the Melon'.</p>
12	<p><u>Local Health and Wellbeing Plans</u></p> <p>The presentation was provided by Dr Nick Ware, Dr Paul Harris and Jo Cullen (CCG).</p> <p>It was explained that the service would need to be seamless and would be centred around the user in their home. It was hoped that the user would only have to tell their story once, rather than going through repeat assessments. Integrated teams were explained, involving clinical and community leadership. Domiciliary care was discussed and it was important to help people get back on their feet and with intention of maintaining their independence where possible. It was stated that people were found to be healthier when they stayed in their own home and out of hospital. The need to be proactive rather than reactive was highlighted.</p> <p>Pressures on agency nurses were discussed and it was stated that hospitals had been struggling to recruit staff. The need for continuity of service was highlighted, which could be difficult in widespread rural communities. The need to involve the voluntary sector was highlighted.</p> <p>The integration of Northlands and Patford Street surgeries was discussed. It was particularly difficult to recruit GPs in Wiltshire. The role of the Care Quality Commission was discussed and it was feared that Patford House Surgery would not pass CQC inspection. The lease at Patford would run out in 2016 and was a listed building; this had potential consequences for their CQC inspection. The Northlands site had been viewed by architects and there were plans to expand modestly. There would be an increase in the size of the car park. It was necessary to encourage people not to drive to their GP.</p> <p>The need to future-proof care in the town was discussed and the pending seven day a week opening hours were deemed currently unviable in Calne. It may become necessary to spread the working day due to capacity issues. The new site could potentially service 20,000 patients, including Sutton Benger. It was stated that from next year GP contracts were likely to be managed by the CCG. The location of the proposed enlarged facility was discussed as potentially inappropriate for those who have to use public transport and walk to their appointments. Cllr Hill stressed the importance of considering those without cars who would be travelling to the proposed site.</p>
13	<p><u>Your Local Issues</u></p> <p>Councillors provided an update on community issues and progress on Calne Area Board working groups.</p> <p>Highways Working Group (CATG) – The Board received a report with recommendations, which endorsed the Beversbrook Surgery signage request, suggested the deferral of progressing the speed limit on the C50 route and to further agree further priority issues, namely the 20mph schemes for School Road, Calne and Cherhill Village. The C50 route (Quemerford – Blackland</p>

Crossroads) was discussed and speed checks had shown that no one was breaking the speed limit. Members agreed that it was not necessary to defer this decision as a decision could be made immediately.

Decision:

To decline the recommendation to defer the progression of the speed limit on the C50 route and to ask the CATG to take no further action on this matter.

Decision:

To agree further priority issues for 2015/16 as 20mph schemes around school road (conditional upon a Town Council contribution) and Cherhill Village (conditional upon a Parish Council contribution).

Decision:

To note actions laid out in the meeting notes.

Members also discussed potential dangers on Anchor Road.

It was stated that the contribution requested from Town and Parish Councils would be in the region of 25%/30% of the total cost.

Calne Campus Working Group – Cllr Hill discussed a review of the campus project by the Transformation team. The all-weather pitch was discussed and it was hoped that work would be complete by the end of 2016 but that there was the potential for delays. The leisure centre site was over the approved budget and the responsible Trust had been asked how the investment could be best spent to increase usage. Transfer should be completed by the end of 2015.

Cllr Hill stated that the campus project had been in a state of change. There would be significant investment into Calne (an estimated £4-5M) as one of seven planned campuses; some of which would be modelled on Calne's Community Hub. The need to be proud of the Hub and its work was emphasised.

Sandpit Road (Section 106) Working Group – Cllr Short had resigned and there would be a replacement in due time. Legal challenges to the closure of Woodhill Rise to Oxford Road footpath to wheeled vehicles were expected.

Air Quality Working Group – 'Love Calne, Love Clean Air'. 'Beat the Street' had been a great success and there was a need to perpetuate the scheme if possible. Attendees were encouraged to attend 'Calne Fest' on Saturday 6th June and to bring along their 'Beat the Street' card. Fynamore School has been a key target in the 'Beat the Street' project and were currently top of the leader board.

Pollution from diesel engines was discussed and there should be more

	<p>pressure to make the centre of Calne car free where possible. Slower traffic caused more extreme levels of pollution. It was stated that more people died from pollution related illnesses (and their associated problems) than from road incidents. It was stated that Calne's pollution levels had been 50% above the government guidelines, and at its peak, had reached 800mg of carbon monoxide per cubic metre.</p> <p>Dementia Friends Working Group – All three local surgeries have committed to the Dementia Friends project. Shops had been signing up in number to take the dementia course. The group had positive news to share, as Leonard Cheshire Disability homecare staff (Wiltshire Council contractors) would train to become dementia friends after a Calne Area Board Member request.</p> <p>Our Place Project Working Group – Bob Marshall reported that this project had received 'Our Place' government funding. The group was focussing on promoting tourism to the town in new ways. The need to encourage tourism into the town was discussed. It was hoped that visitor spending could be increased, which would increase the retail offering locally. There was a team of volunteers, including local businesses and residents, working on this project. The Calne 'Home of the Wiltshire Cure' branding would start to be used around the town to promote the area as the place where this means of curing local meat was first invented. A heritage quarter would also be created using signage and the rich scientific history of the town would be highlighted.</p>
14	<p><u>Neighbourhood Plans</u></p> <p>An update was provided on the neighbourhood plans which were presented at a recent Board meeting:</p> <ul style="list-style-type: none"> • Compton Bassett had been having some issues with its submission, which had not been agreed by Wiltshire Council. However the plan had now been re-submitted and it was hoped that it would now progress to consultation stage. • Bremhill was at the first draft stage for review and was starting consultation in three weeks time. • Calne/Calne Without had progressed in accordance with their timeline but may have a month or two delay, due to a consultation over allocated sites which had taken longer to set up than previously expected. The target was to get a draft report to Wiltshire Council by Spring 2016.

Area Board Funding

Members were asked to consider the following applications seeking Community Grants from the Calne Area Board:

Applications	Grant Amount
Applicant: Calne Town Council Project Title: Beversbrook Car Park	£5,110.00
Applicant: Friends of Abberd Brook Project Title: equipment to advance Brook Project.	£350.00
Total grant amount requested at this meeting	£5,460.00

Decision:

To approve £5,110 of funding for the Beversbrook Car Park project. While this project did not meet criteria, Members felt that it displayed good cause to justify an exception to the criteria as follows: felt

- 1) The funding would represent a third party contribution, which the Town Council cannot contribute towards under the terms of the Landfill Tax Credit Scheme.
- 2) This project would draw down £50,000 of external funding for the benefit of the Calne Community.
- 3) The project would encourage increased community engagement in future Campus facilities.

Please find the accompanying funding report attached to these minutes for further information.

Decision:

To approve £350 of funding to the Friends of Abberd Brook application. Members commented that the group had done tireless work to ensure the Brook was in good order.

Members were asked to note delegated decisions, made under the Community Area

Manager delegated decision arrangements in consultation with the Chair and Vice Chair of the area board, in relation to the following Area Board initiatives:

Initiative	Amount
1: Magna Carta – Pageant/youth social justice project	£1,000.00 (11-19 budget)
2: Beat the Street – Book tokens for Calne Children’s spot prizes.	£200.00 (11-19 budget)

	Total delegated decisions since last meeting	£1,200.00
	<p>Decision: To note the delegated decisions made.</p> <p>The 'Beat the Street' project was discussed. A future re-run of the project would be very expensive but its success and popularity had been outstanding and officers and members would be meeting following the completion of the scheme to discuss how to keep up the enthusiasm and momentum of local people and whether it would be possible to bring back this scheme in the future.</p>	
16	<p><u>Big Pledge</u></p> <p>Cllr Alan Hill was concerned that the Board had signed up to the 'Big Pledge' in previous years and had done a lot of work in taking its pledge to become a Dementia Friendly community area forward. However he did not feel that the board had received any benefit in terms of support, encouragement, promotion or feedback through the Big Pledge scheme. It was suggested that the 'Big Pledge' should not be adopted but would instead be opened up to individuals should they wish to participate. The Community Area Manager circulated leaflets which provided information for attendees and a short introductory video was displayed. Members discussed the merits of the project but felt that many of the suggested pledges were already being done within Calne.</p> <p>Decision – To decline the adoption of the Big Pledge but to encourage local people to pledge should they wish to.</p>	
17	<p><u>Close</u></p> <p>The next Area Board meeting would be held at 18:30 at Beversbrook Sports Hall, Calne on 4 August 2015.</p>	

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Report to	Calne Area Board
Date of Meeting	2nd June 2015
Title of Report	Area Board Funding

Purpose of Report

1. To ask councillors to consider the following applications seeking Community Grants from the Calne Area Board:

Applications	Grant Amount
Applicant: Calne Town Council Project Title: Beversbrook Car Park	£5,110.00
Applicant: Friends of Abberd Brook Project Title: equipment to advance Brook Project.	£350.00
Total grant amount requested at this meeting	£5,460.00

2. To ask councillors to note delegated decisions made in relation to the following Area Board initiatives:

Initiative	Amount
1: Magna Carta – Pageant/youth social justice project	£1,000.00 (11-19 budget)
2: Beat the Street – Book tokens for Calne Children’s spot prizes.	£200.00 (11-19 budget)
Total delegated decisions since last meeting	£1,200.00

1. Background

- 1.1. Area Boards have authority to approve funding under delegated powers. Under the Scheme of Delegation area boards must adhere to the area board funding criteria.
- 1.2. Key aspects of the 2015/16 criteria include:
 - The decision to support a funding application and to what level will be the decision of the area board, with no officer recommendation.
 - Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding, however the area board will look more positively on applicants where they are able to contribute some funding towards their project.
 - Amounts of £1,001 - £5,000 will be required to find matched funding.
 - The area board will rarely award more than £5,000.
 - Calne Area Board's Community Area Grants scheme will be for capital projects only.
 - The area board will prioritise funding to projects which address the 3 priorities identified by local people under the JSA 2013 -2015 as top areas for the community and area board attention during the coming year.
 - Increase employment opportunities (especially through initiatives like apprenticeships and work experience) and social activities for and in consultation with young people.
 - Recognise and address child poverty and childhood obesity.
 - Build a positive reputation for Calne Community Area to attract more visitors to venues and events.
- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.
- 1.4. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet has emphasised it does not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.5. There will only be a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. [The application process and funding criteria can be found here.](#)

- 1.6. Funding applications will be considered at every Area Board meeting whilst there is money available. Deadlines for receipt of applications are as follows:
- 23rd June 2015 – to be decided at the Area Board on 4th August 2015
 - 25th August 2015 – to be decided at the Area Board on 6th October 2015
 - 27th October 2015 – to be decided at the Area Board on 8th December 2015
 - 22nd December 2015 – to be decided at the Area Board on 2nd February 2016
- [deadline for receipt of applications can also be found on the Calne area board webpage.](#)
- 1.7. Within the capital budget, £1,500 capital is ring-fenced for digital literacy grants of up to £500 each.
- 1.8. Calne Area Board was allocated a budget of £46,679 capital funding in 2015/2016.
- 1.9. Calne Area Board also has a budget of £5,654.64 revenue funding for allocation to projects for young people aged 11-19.
- 1.10. Following decisions made agreed at the Area Board meeting on 7th April 2015, the current balance is:
- 1.10.1. £46,465.00 capital balance
 - 1.10.2. £ 5,654.64 revenue balance (U11-19 budget)
- 1.11. If Members approve all applications laid out in this report the remaining balance will be £46,465.
- 1.11.1. £41,005.00 capital balance
 - 1.11.2. £ 4,454.64 revenue balance (U11-19 budget)

Background documents used this report	Area Board Community Area Grant Scheme and Digital Literacy Grants – information and funding criteria 2015/16
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded by the area board satisfy 2015/16 area board funding criteria and financial regulations of the council and can proceed within a year of the award being made.
- 2.2. On 3 June 2014, Calne area board agreed to prioritise three themes from the 2013-15 Joint Strategic Assessment, which had been highlighted at the 'What Matters to You', event held in March 2014. These were to:
 - Increase employment opportunities (especially through initiatives like apprenticeships and work experience) and social activities for and in consultation with young people.
 - Recognise and address child poverty and childhood obesity.
 - Build a positive reputation for Calne Community Area to attract more visitors to venues and events.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Calne Area Board.
- 4.2. If grants and initiatives are awarded as outlined in this report, Calne area board will have a remaining capital balance of **£41,005.00** and an U11 – 19 revenue budget balance of **£4,454.64**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, of the funding report.

8. Applications for Consideration

Ref	Applicant	Project proposal	Funding requested
8.1.	Calne Town Council	Beverbrook Car park – Third party contribution	£5,110

- 8.1.1. This application does not meet the community area grant criteria and, as such, Members will need to consider whether there are exceptional reasons which might cause them to overrule those criteria.
- 8.1.2. The application is from the Town Council, criteria states that, where an application is from a town or parish council, the area board will only contribute the same amount as the town or parish council. In this case Calne Town Council is not making a contribution to the project.
- 8.1.3. This application is requesting a sum of £5,110, the criteria states that the area board will rarely award more than £5,000.
- 8.1.4. It should be noted that funding requested from the area board will represent a third party contribution, which will enable the Town Council to draw down an additional £50,000 for the benefit of the community through the Land Fill Tax Credit Scheme.
- 8.1.5. The project addresses one of the Calne Community identified JSA priorities: to build a positive reputation for Calne Community Area to attract more visitors to venues and events.
- 8.1.6. Beverbrook is one of the Calne Campus sites, although increased car parking does not feature in most recent Campus project plans considered by the Area Board, the need has been identified by the Town Council as a high priority, and has the backing of town councillors, the community and all users of Beverbrook.
- 8.1.7. The existing car park cannot sustain the volume of cars that travel to Beverbrook. Short term additional parking on a grassed area has proven useful, but is not sustainable.
- 8.1.8. The Town Council considers that a lack of parking facility may prohibit hirers from participating in sports and community events.
- 8.1.9. A report from Key Transport Consultants was conducted in December 2013; this shows that the facility is lacking in car parking by 159 spaces. Since the report has been published, Beverbrook has grown by another 10%.
- 8.1.10. If funds cannot be identified, Beverbrook and Calne Town Council would need to consider reductions in future provision of sport at the facility.
- 8.1.11. Members may want to consider that this project displays good causes to justify an exception to the criteria as follows:

- The funding would represent a third party contribution, which the Town Council cannot contribute towards under the terms of the Landfill Tax Credit Scheme.
- This project would draw down £50,000 of external funding for the benefit of the Calne Community.
- The project would encourage increased community engagement in future Campus facilities.

8.1.12. If Members choose to contravene the Community Area Grants criteria and award funding the reasons above must be clearly minuted in accordance with the scheme of delegation.

Ref	Applicant	Project proposal	Funding requested
8.2.	Friends of Abberd Brook	Provision of equipment for use by the group.	£350.00

8.2.1. This application meets community area grant criteria.

8.2.2. The Friends of Abberd Brook have had a long relationship with the Area Board, emerging from one of the initial working groups set up in 2009, they have continually engaged the local community in projects and events that promote healthy and active lifestyles and an active engagement in environmental awareness.

8.2.3. One of the group's main aspirations is to develop the Abberd Brook as a 'green corridor' running through the one of the most deprived areas of town. This has been taken on by wider regeneration plans for the town.

8.2.4. Evidence suggests that as an area is improved, vandalism is reduced and residents have more pride in their environment.

8.2.5. The group believes that greater community spirit will occur as local people feel that they have ownership of their neighbourhood.

8.2.6. The green corridor will encourage people to walk, jog or cycle to town helping people to have a better quality of life by leaving the car at home. Improving the biodiversity will attract a wider form of wildlife to take up residency within the various forms of plant life as well as maintaining the various forms of fauna that we already have. Better management of the brook will improve both the flow and quality of the water benefitting all concerned.

8.2.7. The group provides opportunities for young people to get involved in its maintenance and regeneration activities and this holds opportunities for the area board to address two of its JSA priorities around social activities for young people and addressing issues around childhood poverty/obesity.

8.2.8. This application will provide the group with a new heavy duty strimmer, which will enable them to extend the work they undertake.

9. Funding decisions delegated to the Community Area Manager.

- 9.1. Members are asked to note that, in consultation with the Chair and Vice Chair of the Area Board, £200 has been allocated by the Community Area Manager in order to provide daily £5 spot prize (book tokens) for Calne Children engaging in the Air Quality Working group's 'Beat the Street' project, which is currently underway in the community area.
- 9.2. Members are also asked to note that, to facilitate the Calne Community Area's involvement in events planned to commemorate the 800th Anniversary of the Magna Carta, £1,000 has been allocated to cover costs of projects that will engage young people from John Bentley School in social justice workshops an art project and participation in the Magna Carta Pageant to be held in Salisbury this June 15th.
- 9.3. A decision to delegate funding decisions up to £1000 to the Community Area Manager, in consultation with the Chair and Vice Chair was made by the Area Board in 2011. This was made in order to respond quickly to work that the Area Board might wish to progress between scheduled Area Board meetings.

Appendices	Appendix 1 – Grant applications: <ul style="list-style-type: none">• Calne Town Council – Beversbrook Car Park• Friends of Abberd Brook – provision of equipment.
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria.

Report Author	Jane Vaughan Community Area Manager Email: jane.vaughan@wiltshire.gov.uk
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Grant Applications for Calne on 02/06/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1303	Community Area Grant	Improvement to the Abberd Brook Calne	Friends of Abberd Brook	£350.00
1288	Community Area Grant	Beversbrook Car Park Exstension - Third Party	Calne Archery Group	£5110.00

ID	Grant Type	Project Title	Applicant	Amount Required
1303	Community Area Grant	Improvement to the Abberd Brook Calne	Friends of Abberd Brook	£350.00

Submitted: 20/04/2015 13:58:00

ID: 1303

Current Status: Application Received

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Improvement to the Abberd Brook Calne

6. Project summary:

Assisting the local councils and the environment agency in the management of the Abberd Brook, its\ pond and green spaces. Establishing a green corridor between the eastern end of town to the town centre.

7. Which Area Board are you applying to?

Calne

Electoral Division

Calne Central

8. What is the Post Code of where the project is taking place?

SN11 8PJ

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£2958.08

Total Expenditure:

£6406.34

Surplus/Deficit for the year:

£-3448.26

Free reserves currently held:

(money not committed to other projects/operating costs)

£1059.51

Why can't you fund this project from your reserves:

The cost of the equipment will leave the group in a precarious financial position.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£350.00		
Total required from Area Board		£350.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Heavy Duty	350.00	0.00		0.00
Brush Strimmer		0.00		0.00
		0.00		0.00

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1288	Community Area Grant	Beverbrook Car Park Extension - Third Party	Calne Archery Group	£5110.00
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Submitted: 07/04/2015 12:25:32

ID: 1288

Current Status: Application Received

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

Calne Town Council are unable to fund the Third Party Contribution due to the requirements set by Viridor-Credits. Calne Town Council has been granted Â£50,000 from Viridor-Credits for the car park extension, with the condition of securing the Third Party Contributor.

5. Project title?

Beverbrook Car Park Extension - Third Party

6. Project summary:

The need for the car parking has been identified by the Town Council has a high priority, and has the backing of the town councillors, the community and all users of Beverbrook. As stated, the existing car park can not sustain the volume of cars that travel to Beverbrook. Short term improvements by allowing cars to park on a grass area has proven success and decreased the amount of near accidents. The project aim is ensure that all users of Beverbrook can do so in a safe environment and to be able to travel to Beverbrook without the concerns of the lack of parking facility, which may prohibit hirers from participating in sports and community events. Lack of sustainability and concerns of the wellbeing of the users of Beverbrook. Calne Town Council are committed to research into grant funding without

decreasing the volume of users that hire Beversbrook. A report from Key Transport Consultants, which was conducted in December 2013 shows that the facility is lacking in car parking spaces by 159 spaces. Since the report has been published, Beversbrook has grown by another 10%. (copy of this report can be found within the this application) If funds cannot be established, Beversbrook and Calne Town Council would consider the numbers of sports that is delivered. Evidence shows during the busy periods there is decrease of sports participation from the users. Especially the less impact sports i.e. Archery and Tennis.

7. Which Area Board are you applying to?

Calne

Electoral Division

Calne North

8. What is the Post Code of where the project is taking place?

SN11 9FL

9. Please tell us which theme(s) your project supports:

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£152323.00

Total Expenditure:

£1450926.00

Surplus/Deficit for the year:

£72306.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£1030760.00

Why can't you fund this project from your reserves:

Calne Town Council are unable to be the third party contributor as Calne are the name organisation on the grant application to Viridor.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£50000.00		
Total required from Area Board		£5110.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Cotswold	1000.00	Viridor Credits	yes	50000.00
CDM contingency	1000.00	Area Board		5110.00
Project build	40000.00			
extra drainage	4000.00			
Third Party	5110.00			
Total	£55110			£55110

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Calne

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The larger impact for the community with the car park extension will benefit both the hirers and community of Calne. The overflow car park will increase participate in sports, allowing more people to lead an active lifestyle and be able to use Beversbrook without the concerns of injuries in the existing car park. Evidence from the risk assessment and the photos show that the existing car park is an accident waiting to happen.

14. How will you monitor this?

The increase of users will be monitored by the facility manager who will monitor the booking system for increase of bookings and users.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the overflow car park has been constructed, no extra funding is required.

16. Is there anything else you think we should know about the project?

The overall project is to construct an overflow car park at Beversbrook Sports and Community Facility. The need for the car park has been identified by Town Council and the users of Beversbrook. The project is to ensure that all users that come to Beversbrook can do so in a safe environment.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

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